



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 17Dec18	<u>Interviewer:</u>	RFA #18-89
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u>		
<u>Contact Numbers (telephone, e-mail, etc.):</u>		

To the best of your knowledge, please fill out the following:

Interviewee Status: ☐ Male ☒ Female ☐ Other :

☐ He/Him/His ☐ She/Her/Hers ☐ They/Them/Theirs ☐ Other :

☐ Administrator ☐ Faculty ☐ Staff ☐ Student

Concern Regarding: ☐ Male ☐ Female ☐ Other:

☐ He/Him/His ☐ She/Her/Hers ☐ They/Them/Theirs ☐ Other :

☐ Administrator ☐ Faculty ☐ Staff ☐ Student

☐ Other:

Category: *(Please check at least one)*

- | | | | | |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
17 Dec 18		Received Bias Reporting Form [REDACTED] regarding condom filled with fluid outside [REDACTED] door. Black mark later found on door. DTN called and made contact with [REDACTED]. Resources provided via email. [REDACTED] to follow up when returning from break.
14 Jan 19		DTN emailed followup
23 Jan 19		DN tried calling and left voicemail. Followed up with email. No response. RFA Closed.
